

PUTNAM COUNTY SOLID WASTE AUTHORITY
3232 Winfield Road, Unit 2 Winfield, WV 25213

May 14, 2012 Time: 4:00 p.m.

AGENDA

- I. CALL TO ORDER
- II. ANNOUNCEMENT OF QUORUM
- III. INTRODUCTION OF GUESTS
- IV. REVIEW MINUTES OF PREVIOUS MEETING
- V. FINANCIAL REPORT
 - A. Budget Revisions
 - B. 2012-13 Budget Committee
- VI. OFFICERS' AND COMMITTEE REPORTS
- VII. DIRECTOR'S REPORT
- VIII. OLD BUSINESS
 - A. Kirk Property Update
 - B. Chipper Agreement
 - C. Blevins' Property
 - D. Spring Clean Up
 - E. Truck
 - F. Conservation Camp Request
- IX. NEW BUSINESS
- X. Adjournment until our next regularly scheduled meeting, June 11, 2012, 4:00 p.m., Putnam County Solid Waste Authority office.

PUTNAM COUNTY SOLID WASTE AUTHORITY

REGULAR

BOARD OF DIRECTORS MEETING

3240 Winfield Road

Unit 5, Winfield, WV 25213 April 11, 2011

The minutes provide a brief summary of the regular meeting of the Putnam County Solid Waste Authority.

MEMBERS PRESENT: Kim Parsons, Chairman, Roger Randolph, Vice- Chairman, Wayne Bennett, Financial Secretary, Ben Newhouse and Kenny Tucker

ALSO PRESENT: Greg Sayre, Charity Fellure, Executive Director

Minutes of the March regular meeting were reviewed. Kenny Tucker moved to accept the minutes. Bennett seconded. Motion carried.

FINANCIAL REPORT

Mr. Bennett presented bills for payment by the Authority. Mr. Randolph moved to approve paying the bills, Mr. Tucker seconded. Motion carried.

Mr. Bennett reported that because of the county clean-up that \$2961.00 was needed to be moved from the savings account to the general account in order to cover all bills due. The spring cleanup makes this month's expenses higher than normal. Mr. Randolph moved to withdraw \$2961.00 from savings and to deposit it in the general account. Mr. Tucker seconded the motion. Motion carried.

OFFICE REPORT

Director Fellure reported to the Board on the following activities:

1. Clean-up Winfield locks
2. County Commission
3. Presentation and classroom activities Hometown Elementary School
4. Library story telling day
5. Cub Scout activities
6. Project wet

County clean-up

Director Fellure made a general report on the County clean-up. Discussion followed on the success of the clean-up, traffic problems, free day, having a clean-up on the north side of the river, and just having a clean-up for electronics and tires. The April clean-up was the largest ever held by the Authority. Electronics recycling proved very popular but made it more difficult to unload vehicles. The authority received payment from the scrap metal from WV Cashin Recyclables. About 4000 tires were collected. Number of vehicles and trailers unloaded equaled about 700.

Director Fellure requested vacation leave for April 22, 25, and 26. Board member Ben Newhouse moved that Director Fellure be granted those days off. Roger Randolph seconded. Motion carried.

A general discussion took place on the SWA's recycling bins located at the Hurricane recycling center. Currently, the bins are being transported to Ashland, Kentucky. Mr. Newhouse agreed he would provide tonnage and transportation numbers to Director Fellure. The numbers are needed to do cost estimations on the roll-off pulls and to provide recycling numbers for future grant applications.

Mr. Sayre reported on the purchase of litter vacuums using the WV Solid Waste Management Board grant of \$1000.00. He recommended purchasing two litter units for the county park and one for the courthouse. The Stihl brand units will be obtained from Crede equipment on Teays Valley Road. Mr. Newhouse moved to purchase the units. Rodger Randolph seconded the motion. Motion carried.

New Business

The town of Poca requested assistance for their annual town clean-up. Roger Randolph moved to grant Poca a \$1000.00 toward the clean-up. Wayne Bennett seconded the motion. Motion passed.

Director Fellure discussed the idea of a document shredding day at the courthouse. The event would be free. The members suggested she see if sponsors could be obtained.

Kenny Tucker moved to adjourn. Motion passed unanimously.

Draft submitted by Greg Sayre

